

APPENDIX A

Local Rule 5.2

LR 5.2 Filing and Service by Electronic Means

(a) Electronic Filing. Pursuant to *Federal Rule of Civil Procedure* 5(e) and *Federal Rule of Criminal Procedure* 49(d) , the Clerk's Office will accept documents filed, signed, or verified by electronic means that are consistent with technical standards, if any, that the Judicial Conference of the United States establishes. A document filed by electronic means in compliance with this rule constitutes a written paper for the purposes of applying these rules and the *Federal Rules of Civil and Criminal Procedure*.

(b) Use of Case Management/Electronic Case Files system. At any time during the pendency of a case, the presiding judicial officer may require, absent a showing of good cause, that parties file documents electronically using the Court's Case Management/Electronic Case Files (CM/ECF) system. The Court may also order that all cases of a particular type or description be filed electronically.

(c) Filing by Facsimile. Documents may not be filed by facsimile transmission except with permission of the court, in which case an original shall be promptly substituted.

(d) Electronic Service. Pursuant to *Federal Rule of Civil Procedure* 5(b)(2)(D) and *Federal Rule of Criminal Procedure* 49(b), the Notice of Electronic Filing generated by the Court's Electronic Case Filing System (CM/ECF) shall constitute service of the electronically filed document on persons who have consented to electronic service and waived the right to service by personal service or first class mail.